



ST. LUKE SCHOOL VOLUNTEERISM Frequently Asked Questions (FAQs)

1. **How many volunteer hours are required per household?**
 - a. The minimum household requirement is 24 hours for most families. 12 hours are required for families with a child *only* in the Preschool or Pre-K, and for Elementary or Middle School families with single-parent status due to divorce, overseas deployment of a parent in the armed forces, or a serious medical condition affecting a parent.
2. **What events count as double volunteer hours?**
 - a. Some of the major events that count for double volunteer hours include but are not limited to:
 - i. Wildcat 5K, Auction, Field Day, Bookfair, Science Fair
 - ii. Additional events may be added at the discretion of the principal. These events will be posted and announced to specify that they count for double volunteer hours.
3. **What is a “year-long” position?**
 - a. Year-long positions are any role held during the school year in which a family can claim full credit (e.g. 24 hours). If you are a Room Parent, CYO Coach, PTO Board Member, PTO Committee Chairperson, or have a volunteer position at church, your position counts as a year-long position and satisfies the volunteer hours requirement.
4. **Do supplies and /or monetary donations sent to school for events count for volunteer hours?**
 - a. The PTO elected to credit parents with volunteer hours not only for time helping at school, field trips, and other school events, but *also* for sending supplies or making monetary donations to the school for events such as holiday parties (each event you send supplies or monetary donations earn you *one hour* of volunteer credit).
5. **Do I need to record hours after I have achieved my household minimum?**
 - a. You may record additional hours if your household has earned more than the minimum requirement (e.g., 24 hours), however, recording the extra hours is at your discretion.
6. **Who should I contact for questions regarding the status of my volunteer hours?**
 - a. For any questions related to the status of your volunteer hours, please email the Front Office (frontoffice@stlukeschool.com). Please allow 24 hours for responses to these inquiries.
7. **Who should I contact to find out about volunteer opportunities?**

Any questions related to 2019-20 PTO volunteer opportunities can be directed to the PTO email address pto@stlukeschool.com.