



January 24, 2020

Dear Friends of Saint Luke School,

Are you interested in the education and development of America's future, our children? Please consider supporting our nationally recognized, Blue Ribbon Award-winning school through an in-kind contribution or sponsorship of the 2020 St. Luke School Auction "*Nostalgia*" to be held on **Saturday, February 22, 2020** at St. Luke School.

Through your support we are able to continue the tradition of providing a happy and enriching learning environment for hundreds of children.

Why contribute to Saint Luke School? Saint Luke is a co-educational pre-school through eighth grade Catholic school in McLean, Virginia. The school is based upon the belief that each child is a unique creation possessing many talents. Our students are required to meet rigorous academic standards and traditionally earn admission to the top high schools in Northern Virginia, Maryland and the District of Columbia. Your company's donation is critical to the financial success of our school, and the funds generated through the annual auction provide our faculty and students with the tools they need to continue to grow academically, physically and spiritually.

Contributions of all types are appreciated! The Saint Luke Parent Teacher Organization (PTO) is grateful to have so many wonderfully generous businesses participate in its auction each year. With your help, we will make this year's auction even more successful than last! **Past donations include: business items, gift certificates, financial contributions, professional services, jewelry, vacation packages, tickets to shows, sports packages, clothing and much, much more.** Please complete the enclosed Donation Agreement Form and email it to our Auction Co-Chair rgolesorkhi4@gmail.com by **February 10, 2020**. Saint Luke is a non-profit parochial school, and our federal tax identification number is 54-1426075.

Your business benefits! We encourage all of our school families and parishioners to patronize the contributors who are kind enough to participate in this event. Your organization will not only be listed in the auction program, but will be published on our auction website, and in the parish bulletin reaching more than 1,000 families. We deem your personal support invaluable! We hope that you will consider a donation for this worthy cause to invest in the education and development of our children.

Most Sincerely,
Saint Luke School Auction Co-Chairs

7005 Georgetown Pike, McLean, Virginia 22101



DONATION AGREEMENT FORM

DONOR INFORMATION

DONOR NAME/COMPANY: _____

DONOR CONTACT: _____

DONOR ADDRESS: _____

DONOR EMAIL: _____

DONOR TELEPHONE: _____

DONATION ITEM (S): _____

FAIR MARKET VALUE (DOLLAR AMOUNT REQUIRED)\$ _____

RESTRICTIONS/SPECIAL INSTRUCTIONS/EXPIRATION DATE _____

Saint Luke School provided no goods or services in return for this donation. Donations may be tax deductible.

Tax Identification Number 54-1426075

Mail:

Saint Luke School
ATTN: Auction Committee
7005 Georgetown Pike
McLean, VA 22101

Email:

slsauction@stlukeschool.com<mailto:stlukeauctiondonations@gmail.com><mailto:stlukeauctiondonations@gmail.com>

Questions? Please call Saint Luke School at (703) 356-1508 or email the address above.

7005 Georgetown Pike, McLean, Virginia 22101



SPONSORSHIP AGREEMENT FORM

DONOR NAME/COMPANY _____

CONTACT NAME _____

ADDRESS _____

EMAIL _____

TELEPHONE _____

SPONSORSHIP LEVEL

- PLANTINUM (\$5,000)
- GOLD (\$2,500)
- SILVER (\$1,000)
- BRONZE (\$500)

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Tax exempt #:54-1426075

Mail:

Saint Luke School
ATTN: Reza Golesorkhi & Mary Cull
7005 Georgetown Pike
McLean, VA 22101

Email: rgolesorkhi4@gmail.com

Questions? Please call Reza Golesorkhi at (703) 625-7000 or email the address above.

THANK YOU TO ALL OF OUR CONTRIBUTORS!

7005 Georgetown Pike, McLean, Virginia 22101